

I. Overview

Recognized student clubs and organizations at Humboldt State University must comply with all applicable University policies and/or regulations and local, state and federal laws. Student clubs and organizations may be subject to sanctions for the conduct of its members as set forth herein.

If a student club or organization engages in “misconduct”, the group may be subject to sanctions issued by the University. Misconduct includes violation of a University policy, rule or regulation or local, state or federal law and/or if a club abets any such violation or attempted violation by its individual member(s). Abetting is defined, but not limited to, student clubs and organizations sponsorship, sanctioning, participating in or condoning of the misconduct.

Jurisdiction for misconduct includes any violations on University property or off-campus if the conduct occurs at a university related activity or if the conduct poses a threat to the safety of the campus community.

Although not an exhaustive list, examples of the kinds of violations that may result in sanctions against a student club or organization include but are not limited to:

- A. Any violation of the California State University “Standards for Student Conduct,” University rules and regulations, or University policies available online at http://www2.humboldt.edu/studentrights/Download/code_of_conduct.pdf
- B. Any violation of the Standards, Expectations, and Policies outlined in this document. Please see <https://clubs.huboldt.edu/handbook> under Introduction.
- C. Hazing of any kind. Hazing is defined as any method of initiation into a student clubs and organizations or any pastime or amusement engaged in with regard to such an organization which causes, or is likely to cause, bodily danger, or physical or emotional harm, to any member of the campus community; but the term “hazing” does not include customary athletic events or other similar contests or competitions. A group of students acting together may be considered a ‘student clubs and organizations’ for purposes of this section whether or not they are officially recognized. Neither the express or implied consent of a victim of hazing, nor the lack of active participation while hazing is going on is a defense. Apathy or acquiescence in the presence of hazing is not a neutral act, and is also a violation of this section. Organizations or individuals found guilty of violation of this section of the Education Code will be subject to suspension by the University. (Title 5, California Education Code, Sub chapter 4, Article 1, Section 41301(b)(8)).
- D. Violation of the Humboldt State University policy prohibiting discrimination, harassment, and retaliation and including sexual harassment, sexual violence (including assault and rape) domestic/intimate partner violence, dating violence, and stalking. The University policy prohibiting such discrimination is Executive Order 1095 which can be found at <http://www.calstate.edu/EO/EO-1095-rev-6-23-15.pdf> and <https://www.calstate.edu/eo/EO-1097-rev-10-5-16.html>
- E. Failure to abide by the open membership policy and discriminating on the basis of race,

religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability will result in the withdrawal of the organization's charter.

The California State University policy prohibiting such discrimination is Executive Order 1068 which can be found at <https://www.calstate.edu/eo/EO-1068.html>

- F. Falsification, distortion, or misrepresentation of information related to a student clubs and organizations discipline matter.
- G. Disruption or interference with the orderly process of a student discipline proceeding.
- H. Disruption or interference with the investigation process of a student club or organization conduct matter.
- I. Attempting to discourage another from participating in the student club and organization investigation process.
- J. Attempting to influence the impartiality of any participant in a student club and organization conduct matter.
- K. Verbal or physical harassment or intimidation of any participant in a student club and organization conduct matter.
- L. Failure to comply with the sanction(s) imposed under the student club and organization conduct process.
- M. Encouraging, permitting, or assisting another person and/or organization to do any act that could subject them or a student club or organization to discipline.

II. Procedure for Filing and Resolution of Complaints Against Student Club(s) or Organization(s)

Complaints regarding alleged violations of campus policies, rules, regulations and/or local, state and federal laws by a recognized student club(s) or organization should be directed to the Director of Student Life and Activities located in University Center 2nd Floor Clubs and Activities Office Room 227. Complaints should be submitted in writing, but can be made in person as well, as soon as possible after the alleged misconduct has occurred and/or has become known to the complainant and should include a specific, detailed description of the grounds for the complaint including names, dates, places, times and other information necessary for complete understanding. The Director of Student Life and Activities has authority to determine that an investigation should be initiated even in the absence of a formal complaint.

ANY COMPLAINTS ALLEGING VIOLATIONS OF DISCRIMINATION SHALL BE IMMEDIATELY REFERRED TO THE OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS; COMPLAINTS ALLEGING HAZING SHALL BE IMMEDIATELY REFERRED TO THE DEAN OF STUDENTS OFFICE.

If the Director of Student Life and Activities determines that an investigation is warranted, the Director of Student Life and Activities will commence the **investigation no later than 10 working days after receipt of a complaint**. If a student club or organization has been found responsible for violation of a University policy, rule, or regulation or local, state or federal law, the Director of Student Life and Activities shall determine the appropriate sanction. .

If a student club or organization wishes to appeal a finding or sanction, they may appeal to the Vice President of Student Affairs. Appeals shall be submitted in writing to the Vice President of Student Affairs **within 10 working days after receiving a copy of the findings and sanction** determined by the Director of Student Life and Activities.

III. Recognized Student Clubs and Organizations Sanctions

Sanctions for violations of University policy, rule, regulation, or local, state and federal law may include, but are not limited to: reprimands, restitution, apologies, probation, suspension in abeyance, participation in educational workshops, educational presentations to other organizations or groups, community service, monetary fines, constructive requirements appropriate for the offense, suspension of specific privileges (e.g., restriction of posting or tabling privileges on campus, etc.), and suspension or revocation* of official recognition. Claiming that a function or event is “not sponsored by the club” or not putting the club name on advertisements does not necessarily remove the club from responsibility.

The decision to impose sanctions, if any, on a student club or organization will be made on a case by case basis.

Suspension of any student club or organization will result in the club or organization:

1. Losing all access to University facilities, equipment, programs and other privileges for a defined period of time.
2. Loss of all privileges to participate in University events or events utilizing University resources for a defined period of time.
3. Loss of privilege to use the University’s name.

**Revocation of Recognition means the University retracts its recognition of the organization resulting in the loss of all University rights and privileges on a permanent basis.*

In addition to sanctions that may be imposed on a student club or organization, individual students may also be disciplined for their part in such misconduct. Individual student behavior that is not consistent with the Standards for Student Conduct is addressed through an educational process that is designed to promote safety and good citizenship and, when necessary, impose appropriate consequences. Individual students may be referred to the university Student Conduct Administrator and disciplined for violations of the Standards for Student Conduct in addition to any sanctions imposed on a student club or organization for university policy violations.